

Tenant Find Only Service

Letting Charge

We will charge you one month's average rent (including VAT) subject to a minimum fee of £500:

- To Let board.
- Accompanied viewings.
- Advertising.
- Web listings and associated marketing.
- Preparation of Inventory and Schedule of Condition.
- Preparation of initial Tenancy Agreement.
- Tenancy Deposit Scheme registration.
- Arrangement of pre-tenancy checks and certificates.
- Provision and service of relevant pre-tenancy documents.
- Signing-in of tenant.
- Collection and payment of first month's rent.

Management Service

Letting Charge

We will charge you £420 (£350 + VAT) for the initial letting and £360 (£300 + VAT) for all subsequent lettings to include:

- To Let board.
- Accompanied viewings.
- Advertising.
- Web listings and associated marketing.
- Preparation of Inventory and Schedule of Condition.
- Preparation of Tenancy Agreement.
- Tenancy Deposit Scheme registration.
- Arrangement of pre-tenancy checks and certificates.
- Provision and service of relevant pre-tenancy documents.
- Signing-in of tenant.
- Advising utility providers of changes in occupier.

Management Charge

We will charge you 14.4% (12% + VAT) of the passing rent subject to a minimum monthly fee of £72 (£60 + VAT) to include:

- Collection and payment of rent due.
- Pursuing non-payment of rent and providing advice on rent arrears.
- Carrying out of periodic inspections.
- Organisation of maintenance repairs.
- Service of statutory notices.
- Signing-out of tenant.
- Negotiation/settlement of post-tenancy disputes.

Additional Fees and Charges

Preparation of further Tenancy Agreement (Tenant Find Only service).	£120 (£100 + VAT)
Check-out fee (Tenant Find Only service) to include: <ul style="list-style-type: none">• Signing-out of tenant• Negotiation/settlement of post-tenancy disputes	£300 (£250 + VAT)
Court Attendance.	£90 (£75 + VAT) per hour

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